



FOOTBALL
WEST

CLUB HANDBOOK



FOOTBALL WEST CLUB HANDBOOK

This Club Handbook has been compiled by Football West to assist you with frequently asked match day queries, as well as day to day operational questions. We recommend that Clubs circulate this to all Team Managers and Club Administrators to assist throughout the season.

Please note that this handbook has been drafted in conjunction with the Competition Rules and Regulations for each competition. These can be found at [Competition Rules](#).

In continuously improving this resource, Football West welcomes your feedback by reaching out to clubsupport@footballwest.com.au

Please note: This handbook does not cover each competitions rules; therefore, we request Clubs to refer to their specific competition rules through the links provided below:

Football West Competition Rules can be found [here](#)

The following list shows essential documents referenced for the duration of the season:

- Disciplinary & Grievances
- Common Rules
- Juniors
- Women
- Amateur Men
- State League Men
- NPL
- Men's Metro and Masters
- Fees

Key Football West Platforms

Football West Website: www.footballwest.com.au

Football West Club House Resources: [Club House](#) | [Football West](#)

NOTE: A club that affiliates with Football Australia (FA) and enters a Team or Teams into Football West competitions are deemed to accept Football West's Competition Rules.

FOOTBALL WEST KEY CONTACTS

Football West Head Office

Sam Kerr Football Centre
305 Welshpool Road
Queens Park, WA, 6107

Postal address

PO Box 214
Maylands, WA, 6931

General Enquiries

- Operating Hours 9am - 5pm Monday to Friday
- Call (08) 6181 0700 and press '5' for Other related enquiries
- Email: clubsupport@footballwest.com.au

Football West Club Support Weekend Line

(available during the season Mar - Sep)

Operating Hours: 9am - 2pm Saturday, 9am – 11am Sunday



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REGISTRATIONS

Team Nominations

- The team nomination and allocation process begin at the end of each season.
- Typically, the top two teams will be promoted, and the bottom two teams will be relegated in most of the community junior and senior leagues.
- Clubs will be asked to submit team nominations preferences which are the teams each Club requests for the season ahead.
- The team nomination process will take place using Squadi and via email.
- Football West will exercise its discretion to allocate team nominations based on club preferences into divisions, with divisions being filled from the top down.
- The MiniRoos and U12 are graded through the MiniRoos Grading Colours. This grading matrix is only sent to authorized Club personnel.

Team Change Requests

- Club Presidents and Secretaries can request to switch divisions after nominations close and up to Round 4.
- Requests to switch divisions after the season starts will only be granted if it falls within the below criteria:
 - It does not interrupt the division that the team is leaving/and or division the team is entering.
 - Football West deems the move will be beneficial to the relevant competition.

Changing/Withdrawing Teams

- Typically, the top two teams will be promoted, and the bottom two teams will be relegated.
- Should Football West decide the makeup of the divisions need altering, they may promote or relegate further teams.
- Once team nomination process closes, the fixturing process will begin.
- Team changes, additions and withdrawals may be associated with a fee depending on the date these team changes are made.
- Please see the Team changes, additions and withdrawals fee guide [here](#).

FIXTURES AND VENUE INFORMATION

Fixtures

Each club will utilise the competition management system nominated by Football West, which is Squadi.

The Squadi Landing page with all user guides and information can be found [here](#).

- Clubs inform Football West when their grounds are available during the team nomination process
- Football West automate fixtures for every Competition
- Junior Fixtures are regularly scheduled between 8 am and 12 pm
- Senior Fixtures are regularly scheduled between 12 pm and 3 pm

FIXTURE CHANGE: If you need a fixture to be changed, the following steps are required:

1.

A fixture change must be done days/weeks in advance of the fixtured match

2.

Read the Football West Match Scheduling Policy to identify if you are eligible to change your fixture [here](#)

3.

Request consent from the opposition

Venue Classification

Each Competition has its own specific venue requirements. To identify the requirements for the competition you play in, identify the venue class and criteria of your league in Article 9 and Appendix 1 of the [Competition Management Regulations](#).

Unsafe playing venue

What to do if you turn up to a ground on match day and it does not look safe to play on. Unsafe playing conditions include and are not limited to, damage to the field of play, flooded grounds, poor lights for night matches etc.

- Raise your concerns to the appointed Match Official who can address them with the home Club prior to kick off.
- If the match official cannot solve the problem, or none is appointed, address the issue with the home Club prior to kick off.
- We encourage clubs and Match Officials to play when possible, however if conditions are unsafe, please provide photo evidence of playing conditions and report to Football West immediately by emailing clubsupport@footballwest.com.au.
- Football West will investigate any issues submitted. Any team deemed to have not participated in a fixture without any valid reason, may have as a minimum, as a 3-0 result recorded against them.

FIXTURES AND VENUE INFORMATION

Playing at a neutral venue

Here are some things to know for the designated Home and Away Teams:

- Home team to provide the match balls for the match.
- Both home and away teams to provide ground marshals in accordance with competition rules

PLAYING ATTIRE – KIT CLASH

In accordance with the Football West Rules, Clubs may not display any logos, badges or advertisement that contradict the values of Football West. More information can be found in Article 5 of the [Community Competition Rules](#).

Kit-Clash

- If you notice the opposition team wearing similar kits to yours – alert the match official.
- The match official will decide on the best course of action and in line with the FIFA Laws of the Game.
- If the match official deems the kits to be similar, the Home Team will be obliged to change.
- Bibs **may not** be used, and any decision by the match official is final.

MATCH BALL REQUIREMENTS

Competition	Match Ball Size
Under 5 – Under 9	Size 3
Under 10 – Under 13	Size 4
Under 14 – all Senior Competitions	Size 5

ELECTRONIC MATCH CARD SYSTEM

- Squadi must be used to fill in the electronic team sheet for each match except for Under 5s – Under 7s, which utilise attendance sheets which must be submitted to Football West on the following Monday.
- Team sheets must be completed 15 minutes prior to the match commencing.
- Un-submitted and incorrectly filled team sheets incur the below penalties.

Competition	Not Submitted	Incorrectly filled
NPL Senior	Match Forfeit & \$200 Fine	\$100 Fine
NPL Junior	Match Forfeit & \$200 Fine	\$100 Fine
State League	Match Forfeit & \$200 Fine	\$100 Fine
Senior Women's Competition	Match Forfeit & \$200 Fine	\$100 Fine
Senior Men's Competition	Match Forfeit & \$200 Fine	\$100 Fine
Junior Competition (13s – 18s)	Match Forfeit & \$50 Fine	\$50 Fine
MiniRoos	Match Forfeit & \$50 Fine	\$50 Fine

PLAYER IDENTIFICATION CARDS

- Player IDs for your team can be downloaded via Squadi.
- If the opposition request to see Player ID(s), in accordance with Football West rules, you must comply to show them.
- Teams have until kick-off to request their opponents Player IDs.
- If a team fails to showcase the Player IDs of some of their players and were asked to show it prior to kick-off. At the conclusion of the match, the team which requested the IDs will need to inform the Match Official and submit a protest to Football West.

STRETCHERS AND FIRST AID

- The home Club must provide one stretcher to be placed between both technical areas.
- If a stretcher has not been provided, please inform the match official present that a stretcher is not present.
- The match official will then send an incident report informing Football West who will issue a penalty.
- For all avoidance of doubt the match will still be played.

MATCH OFFICIALS

Match Official Payment Overview				
Competition	Division & Grade	Regular Season		
		Referee	Assistant	Fourth
Men's National Premier Leagues – WA	First Team	\$240.00	\$120.00	\$80.00
	Under 20s	\$130.00	\$65.00	\$50.00
	Under 18s	\$110.00	\$55.00	\$45.00
Women's National Premier League – WA	First Team	\$160.00	\$80.00	\$50.00
	Under 21s	\$100.00	\$50.00	\$40.00
Men's State League Division 1 & 2	First Team	\$160.00	\$80.00	\$60.00
	Reserves	\$110.00	\$55.00	\$45.00
	Youth (18s)	\$110.00	\$55.00	\$45.00
Men's Amateur Leagues	Premier Division – First Team	\$130.00	\$65.00	\$50.00
	First Division – First Team	\$110.00	\$55.00	\$45.00
	All other divisions (inc all Reserves)	\$100.00	\$50.00	\$45.00
Metro & Masters	All grades and divisions	\$100.00	\$50.00	\$45.00
Women's Leagues	All other divisions	\$100.00	\$50.00	\$45.00
Junior Leagues, including NPL	18s (45 min halves)	\$80.00	\$40.00	
	16s & 17s (40 min halves)	\$70.00	\$35.00	
	15s (35 min halves)	\$65.00	\$32.50	
	13s & 14s (30 min halves)	\$60.00	\$30.00	

MATCH OFFICIALS

How do I check if we have been assigned a Match Official for a game?

- Allocated referees will show on the individual match allocated in Squadi.
- If no referee is showing on Squadi by 5pm on Fridays of each week for each individual match, this indicates that no referee could be allocated.

What do we do if no Match Official has arrived?

- A Match Official arranged by the home Club in accordance with these Rules in the absence of a Football West officially appointed Referee will (by reason of Football West's delegation of authority to relevant regional football associations), assume the same powers and responsibilities as an official Referee for the duration of the Match.
- The assigned Match Official must be over the age of 16. In Matches with Men's Masters and Over 45s the Match Official must be over the age of 18.
- Any Match Official who was not officially appointed to a Match by Football West but is appointed under paragraph 4, is not entitled to payment but may request payment from the Club(s) that are normally responsible for the payment of Match Officials prior to kick-off. Those relevant Clubs may decide at their discretion as to whether to make such requested payment.

Match official Facilities

Match Officials' Change Rooms:

Class A	Class B	Class C & D
Separate room which can accommodate 4 people. Must have hot and cold-water shower and toilet	Separate room which can accommodate 4 people. Must have hot and cold-water shower and toilet	No Match Official facilities required

The classes are set out in the [Competition Management Regulations](#).

THREE STRIKE POLICY

Excessive abuse towards match officials both on and off the field will be targeted under the policy.

Clubs will be held accountable for the behaviour of players, coaches, other Club representatives and spectators to ensure the wellbeing and safety of referees is a priority.

The three-strike policy has been specifically designed to incrementally increase the consequences of excessive abuse, with each occasion marked with a strike.

Clubs that continually fail to manage incidences of referee abuse or deal with unacceptable behaviour will be punished under the policy, ranging from remediation and disciplinary penalties to Club and player fines and points deductions.

In line with this policy, it is the responsibility of the home club to implement measures to deter abusive behaviour.

TRUE SPORT SIDELINE BEHAVIOUR CAMPAIGN RESOURCES

The True Sport Sideline Behaviour Initiative is here to make sure that everyone feels safe and comfortable playing the sport they love. It isn't an easy topic and it will take a commitment from us and the community to improve sideline behaviour.

United to embed the principles of True Sport, SportWest, with the support of State Sporting Associations will stand together to stamp out poor sideline behaviour in sport. Share the campaign and let's build the momentum together.

The message is simple. There's no place for poor sideline behaviour. Let us play!

True Sport. Everyone. Every Sport.

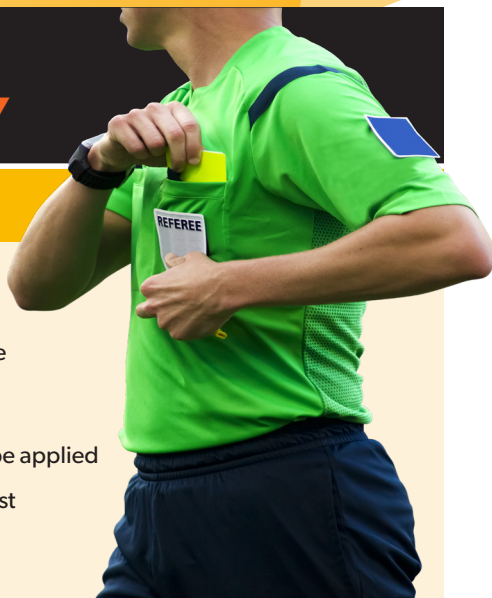
The initiative seeks to increase public awareness of the impact of poor sideline behaviour in sporting environments. A marketing campaign seeks to inspire change, with supporting resources to support behaviour change. Resources include a campaign toolkit, social media graphics, posters, eSignature and True Sport Club Respect resources available [here](#).

PROTECT OUR GAME

THREE STRIKE POLICY

First strike issued to club

- Show cause notice will be issued to the offending club
- Club response will need to demonstrate remediation to mitigate future referee abuse throughout the season
- Financial or disciplinary penalties may be applied
- The offending club will be advised of first strike by Football West



Second strike issued to club

- Financial and disciplinary sanctions **will** apply
- The team involved in the incident may be deducted a 3 point penalty
- The offending club will be advised of a second strike by Football West

Third strike issued to club

- Financial and disciplinary sanctions **will** apply
- Every competitive team at the offending club will receive a minimum 3 point penalty through to a 100% points deduction of every team at the club for continued referee abuse and failure by the club to act on poor behaviour
- The offending club will be advised of a third strike by Football West

Consider the consequences, respect the ref and protect our game

ABANDONED MATCHES

A Match may not be abandoned except:

a) on the instruction of the Match Official; or

b) by order of the police or other relevant authority exercising its statutory powers to that effect; or

c) on the instruction of or with the prior written consent of Football West.

- If a Match is abandoned for any reason prior to half time, then the Match will be replayed. The match is to be rescheduled through mutual agreement within a reasonable time determined by Football West, Football West will determine the new date, time, and venue of the Match and any such decision will be final.
- If a Match is abandoned at half time or after the commencement of the second half, then the score at the time of the abandonment of the Match will be deemed to be the Match result, unless, in the opinion of the Match Official, one of the participating Teams or a Club Associate from one of the participating Teams caused or contributed to the abandonment of the Match.
- If a Match is abandoned, and that Match is one where an outcome must be determined (for example a knock out cup Match) and at the time of the abandonment scores are level, then that Match will be replayed in full, unless in the opinion of the Match Official, one or both of the participating Teams or a Club Associate from one or both of the participating Teams caused or contributed to the abandonment of the Match.

POSTPONED MATCHES

A Match may not be postponed except:

a) on the instruction of the Match Official; or

b) by order of the police or other relevant authority exercising its statutory powers to that effect; or

c) on the instruction of or with the prior written consent of Football West.

- If a Club requests the postponement of a Match, Football West reserves the right to require that an alternative date, time, and venue are agreed before any such request is granted.

GROUND MARSHALS

- The home Club must appoint ground marshals who are at least 18 years of age whose duties are:
 - to provide an escort for the Match Officials to and from the field of play at the start and finish of each playing period; and
 - to liaise with Club Officials and emergency services if required.
- It is the responsibility of each Club to ensure that the ground marshals are fully briefed on their responsibilities during a Match.
- All ground marshals must always have access to all areas of the ground. Ground marshals may not be limited to a specific location (for example, the person collecting gate fees may not be a ground marshal).
- Each ground marshal must wear the vests which have been supplied by Football West for the duration of the Match.
- Lost vests may be purchased from Football West.
- Ground marshals must always be visible.
- Ground marshals may not smoke or drink alcohol while on duty.

League	Minimum Ground Marshals	Breach if not provided
NPLWA Men First Team	4	\$200 Fine
NPLWA Men U20s, U18s	2	\$200 Fine
NPLWA Women First Team, U21s	2	\$200 Fine
Men's State League	4	\$200 Fine
Men's State League Reserves & U18s	2	\$200 Fine
Men's Amateur First Team	2 (provided from Home Team) 2 (provided from Away Team)	\$100 Fine
Men's Amateur Reserves	2 (provided from Home Team) 1 (provided from Away Team)	\$100 Fine
Women's Competition	2	\$50 Fine
Junior Competitions	1 for each field of play	\$50 Fine

GROUND MARSHAL RIGHTS & RESPONSIBILITIES

By exchanging this card with the other team, we agree to work together and remove the negative attitudes and abusive behaviour that occur on the sidelines and on the field of play.

A ground marshal's duties include but are not limited to:

- Helping with the security and safety of players, match referees and club officials

If a ground marshal feels a spectator is breaching the above or is not adhering to the Code of Behaviour (see over) they have the right to:

- ASK the spectator to stop
- TELL the spectator to stop
- REMOVE the offending spectator from the sideline
- INFORM the referee of the breach after the match

Please note that Football West will be taking a no tolerance approach to spectator misbehaviour – offending clubs may find themselves heavily sanctioned in the case of repeat offences.

For further information, please see the D&G By-Law and Competition Rules available at footballwest.com.au



PLAYER ELIGIBILITY

Eligibility based on Birth Years

MiniRoos		
Age Group	Eligible Male Birth Years	Eligible Female Birth Years
5s	2019, 2020	2018, 2019, 2020
6s	2018, 2019	2017, 2018, 2019
7s	2017, 2018	2016, 2017, 2018
8s	2016, 2017, 2018	2015, 2016, 2017, 2018
9s	2015, 2016, 2017	2014, 2015, 2016, 2017
10s	2014, 2015, 2016	2013, 2014, 2015, 2016
11s	2013, 2014, 2015	2012, 2013, 2014, 2015
12s	2012, 2013, 2014	2011, 2012, 2013, 2014
Girls 8s	–	2016, 2017, 2018
Girls 10s	–	2014, 2015, 2016
Girls 12s	–	2012, 2013, 2014

Junior Boys and Junior Girls		
Age Group	Eligible Male Birth Years	Eligible Female Birth Years
13s	2010†, 2011, 2012, 2013*	2009†, 2010, 2011, 2012, 2013*
14s	2009†, 2010, 2011, 2012*	2008†, 2009, 2010, 2011, 2012*
15s	2008†, 2009, 2010, 2011*	2007†, 2008, 2009, 2010, 2011*
16s	2007†, 2008, 2009, 2010*	2006†, 2007, 2008, 2009, 2010*
18s	2005†, 2006, 2007, 2008, 2009*	2004†, 2005, 2006, 2007, 2008, 2009*
Girls 13s	–	2010†, 2011, 2012, 2013*
Girls 14s	–	2009†, 2010, 2011, 2012*
Girls 16s	–	2007†, 2008, 2009, 2010*
Girls 17s	–	2006†, 2007, 2008, 2009*

Birth years with an asterisk (*) require an exemption from Football West to participate in the relevant age group in accordance with Article 7.3.

Birth years with a cross (†) require a medical exemption to play in the age group.

PLAYER ELIGIBILITY

Senior Women Competitions

Competition	Eligible Birth Year
NPLWA Women First Team	2008 or earlier
NPLWA Women Under 21s	2008 or earlier
Women's League Division 1	2008 or earlier
Hyundai Women's Leagues	2008 or earlier
Women's Masters League	1989 or earlier*

* See [Annexure 5](#) for more information on eligibility and player age exemptions.

Senior Men Competitions

Competition	Eligible Birth Year
Men's Amateur League	2008 or earlier
Men's State League	2008 or earlier
Men's NPL	2008 or earlier
Men's Metro League	2008 or earlier
Men's Masters (Over 35s)	1989 or earlier*
Men's Masters (Over 45s)	1979 or earlier*
Men's Masters (Over 55s)	1969 or earlier*

* See [Annexure 4](#) for more information on eligibility and player age exemptions.

Application to Play Up

Regardless of the eligible years below, which create a presumption that a Player may participate in those age groups, a Player seeking to participate in an age group more than one year older than that Player's actual age, for example, a 13 year old seeking to play Under 15s, must be made in writing to Football West in accordance with the Football West Playing Out of Age Group Process (as published by Football West from time to time). Such a request may be granted after the Player has been assessed by Football West. Until such time as Football West approves the request in writing, the Player is ineligible to participate in the requested age group.

Application to Play Down

If a request is made to Football West, the request must be accompanied by a letter signed by the Club secretary, at least one of the Player's parents or guardians and a qualified medical practitioner or other professional person who is qualified to provide evidence of physical, emotional or intellectual disadvantage. No such request will be granted until it has been assessed by Football West, and the Player is ineligible to participate in the requested age group until written notification has been received from Football West. Conditions that may affect performance intermittently or that can be remedied through conventional medication, visual aids, hearing implants or other means will not be considered. A new exemption must be applied for each year by the relevant Player.

PLAYER ELIGIBILITY

Player Movement & Cup Finals Eligibility

Each Competition has its own ruling regarding how many times a player may move up and down into other Competitions. Further, each Finals Competition has its own set of rules for which players from your team will be eligible to participate.

Player Eligibility Checklist:

- ☐ Go to the Competition Rule about your League
- ☐ Read what the rules are surrounding Player movement/the Finals
- ☐ Check how many matches the player has played
- ☐ Discovered a player that hasn't met the requirements?
- ☐ Fill in this form
- ☐ Await confirmation from Football West
- ☐ Await decision from Football West

Important: If you play a player that is ineligible or awaiting approval from Football West, then you risk forfeiture of a match, for the match the player part-took in.

All players for all league and competitions finals matches, must be eligible participants of their team.



PLAYER ELIGIBILITY

International Transfer Certificate Process

What is an International Transfer Certificate?

- Important: If you play a player that is ineligible or awaiting approval from Football West, then you risk forfeiture of a match, for the match the player part-took in.
- All players for all league and competitions finals matches, must be eligible participants of their team.

How do I get one?

- Register via PlayFootball and follow the prompts to select that you have played overseas.
- If it has been more than 30 months since you last played overseas DO NOT select that you have recently played overseas.
- Then complete your registration and if you are 18 or older, send a **copy of your passport** to alex.wright@footballwest.com.au with the Subject ITC [and your name]
- If you are 17 years old or younger, you will need to select which Minor ITC form which applies to you and your families current status and provide all the documents listed under the appropriate form.

Provide the following information:

- ☐ Proof of Address/Residency
- ☐ Proof of Education
- ☐ Proof of Marital Status for Parents or Caregivers
- Highlight what need to consider, and link docs.
- Forms for a Minor ITC can be found here: [Minor ITC Forms](#)

What happens if I don't have an ITC but need one?

- You will be deemed an ineligible player and any games you have participated in will all be considered forfeits for your team.
- Failing to request an ITC can lead to sanctions against the Club and or player.

For more information contact alex.wright@footballwest.com.au

RED AND YELLOW CARD SUSPENSIONS

Our player was shown a Red Card last week but has not received an infringement notice. Can he play?

- No, when a player is shown a Red Card, they must serve an Automatic Match Suspension (AMS) regardless of the offence.
- Check the suspension lists for your relevant competition [here](#)
- Inform Football West by email (clubsupport@footballwest.com.au) of the player that has not received an Infringement Notice or been suspended through Squadi.

Our player has received their 4th / 5th yellow card of the season and has not been informed by Football West. What do we do?

- If you believe your player has received their 4th / 5th yellow card (depending on competition) and not been informed by Football West please contact the club support team at clubsupport@footballwest.com.au
- For more detailed information please visit the Football West Competition Rules and Disciplinary and Grievance regulations [here](#)

We believe our player is listed as suspended on Squadi incorrectly, what do we do?

- The player will appear as greyed out; you can still play the player but ensure that you inform the club support team of the error ensuring that you list the player in question
- If you believe your player is greyed out incorrectly, please contact clubsupport@footballwest.com.au



FOOTBALL WEST

TRIBUNAL PROCEDURES FAQ

How do Football West decide the initial penalty?

When Football West receives a Referee Incident Report, Football West reviews the report and assesses whether the reported conduct reflects any of the offences set out in the Table of Offences in the Disciplinary and Grievance Regulations.

Football West then applies the Penalty as set out in the Table of Offences and issues the Disciplinary Infringement Notice.

I want to contest the Disciplinary Infringement Notice I have received, what do I do?

The Club must complete a Tribunal Hearing Request form (form 5) which is found on the Football West website. It must be signed by the Club President or Secretary and lodged with Football West by no later than 5:00pm 5 Business Days after receiving the Disciplinary Infringement Notice. Please also review the Disciplinary and Grievances Regulations for the current year.

How much does it cost?

The following application fees must be paid when submitting the request for a hearing or the request will be denied.

NPL Seniors, State League	\$550
Amateur, Metropolitan Masters & Women's Leagues	\$550
NPL Juniors, Junior Boys, Junior Girls & MiniRoos Leagues	\$330

If the charge is not upheld or the Tribunal directs it the hearing fee will be refunded.

When does the reduced penalty in the Table of Offences apply?

The reduced Penalty is applied when the Disciplinary Infringement Notice is issued by Football West. If you challenge the notice at a tribunal hearing and the charge is upheld, then the Tribunal may impose the Tribunal Penalty (See Schedule 1 – Table of offences in the D&G Regulations).

Example

A Club Associate is charged with Offence 21 and takes the matter to a tribunal hearing. The Club Associate is found guilty of the charge. The penalty on the Disciplinary Infringement Notice issued by Football West was AMS plus 4 Matches but because the Club Associate was found guilty of the offence by the Tribunal the penalty increases to AMS plus 6 Matches.

Offence No.	Offence Description	Penalty	Tribunal Penalty
21	Uses threatening or imitation language and/or gestures towards a match official.	AMS +4 matches	AMS +4 matches

Can I have a representative at the hearing?

Yes, and they may be a legal practitioner however, you will also need to attend the hearing even if your representative is speaking on your behalf.

Will the Referee be attending, and can I ask them questions?

There is no requirement for referees to attend Tribunal Hearings under the Football West Disciplinary and Grievance Regulations. You may request that the referee attend but

TRIBUNAL PROCEDURES FAQ

please note you may be charged for their travel costs.

It is important to note that Article 15(6) of the Regulations states that:

- Facts contained in the Match Officials' reports are presumed to be accurate for the purpose of any action taken in relation to alleged misconduct.
- The onus is on the party challenging the facts set out in an Official Match

Report to establish on the balance of probabilities, that the facts are inaccurate or otherwise misrepresent the incident, conduct or event.

Referees may choose to give evidence at the hearing either in person or by telephone. If they do, you can ask them questions through the Chair of the Tribunal Panel.

What decisions can the tribunal make?

If you choose to have your matter determined by the Tribunal, after hearing all the evidence the Tribunal may:

- Make a finding that the offence has not been proven in which case it may remove or decrease any additional suspension that may have been imposed.
- Make a finding that the offence has been proven in which case the Tribunal may, in its discretion, increase the penalty or impose any additional sanctions on the Club Associate or Club as it sees fit.
- Make a finding that the Club Associate or Club is guilty of a different offence in which case, if the Tribunal in its discretion sees fit, it may impose any sanctions on the Club Associate or Club as it sees fit.
- Make such other findings as required by the nature of the hearing.

When does suspension commence?

If you have been found guilty of an offence which imposes a suspension, your suspension

will commence from the date you receive the tribunal's decision (unless you choose to appeal the decision within the 5-day time limit for lodging an appeal). Any suspension you have served in the meantime will be counted towards the serving of your suspension. When you request a tribunal hearing Football West will determine whether you will be allowed to play while the hearing is pending. Please note that in certain circumstances, such as an offence against a match official, you may not be allowed to play prior to the hearing. Any determination Football West makes in relation to these matters is final.

I'm not happy with the Tribunal decision, can I appeal?

A tribunal decision can be appealed but only on the following grounds:

- You were not afforded a reasonable opportunity to be heard.
- The decision was affected by bias.
- The decision was not reasonably open to the Tribunal to make having regard to the evidence before the Tribunal

An appeal hearing is not an opportunity to re-hear the matter because you did not agree with the Tribunal's decision. We recommend that you carefully consider whether one of the 3 grounds for appeal applies before lodging an appeal.

Following an Appeal Hearing the Football West process is completed. In exceptional circumstances the FFA may elect to hear an appeal from the Football West Appeals Tribunal.

Important to remember:

The Tribunal's role is to determine whether you or the Club committed an offence under the table of offenses. It is important to address the alleged offence in your request for a tribunal hearing. The tribunal panel will consider all the evidence and then make their determination.

CLUB CHANGER

Club Changer is Football Australia's Club Development Program which aims to protect and enhance our clubs, make them stronger and more resilient, lead them in building welcoming and inclusive cultures, and educate them on positive environments for players, coaches, volunteers, and officials while planning for long term viability and success.

Objectives

To **LEAD** community clubs in identifying key priority areas for improvement, spark action for positive change and invest in long term sustainable practices for future success.

To **EMPOWER** community clubs to strategically plan to increase capacity and participation growth, through education, resources, and transfer of knowledge.

To **SUPPORT** community clubs in creating inclusive and welcoming environments for women and girls in all aspects of the game.

To acknowledge and **CELEBRATE** clubs who are investing in the development and future of their football

Process



Recognition and rewards

As clubs progress through the criteria, they will be awarded 1, 2, or 3 stars. For each star award, benefits and incentives will be unlocked for the club to utilise and further progress their capacity and capability.



FOOTBALL WEST PARTNERSHIPS PROGRAMS AND INITIATIVES

Kick off the Conversation

Football West and Healthway have developed “Kick off the Conversation”, an integrated community program aimed at promoting mental health and wellbeing within the football community. The program focuses on raising awareness and advocating for improved mental health and wellbeing practices within clubs. This includes developing an educational strategy with supporting resources to engage members and identifying wellbeing champions to lead important conversations.

By participating in the program, clubs will gain a better understanding of the role they play in supporting and educating their members on mental health and wellbeing. Through education and support, these clubs will become better equipped to foster the mental health and wellbeing of their members, identify and support those who may be struggling and better manage situations where a more in-depth response is required.

Find out more about the program [HERE](#)



KICKOFF
the conversation

**empowering your club
to support mental health
and wellbeing**

Nominate
your club for a
chance to win a
share of **\$15,000**
cash prizes.



FOOTBALL
WEST



think
MENTAL HEALTH

FOOTBALL WEST

PARTNERSHIPS PROGRAMS AND INITIATIVES

2024 Hyundai Community Football raffle

The Community Football Raffle, proudly supported by Hyundai, will return in April 2024 for its fifth year. Grassroots clubs and associations across Western Australia will retain 100% of all funds raised through ticket sales.

An incredible \$770,000 has gone back into local football since the first raffle in 2019.

There are many reasons for your club to join:

- It's FREE for clubs to participate
- 100% of proceeds raised by your club go back to your club
- Tickets are very affordable, only \$2 each
- The raffle prizes include a Hyundai Kona Hybrid Premium N Line with sunroof, valued at \$54,165.00, plus many more
- Cash prizes for clubs up for grabs
- Option to sell paper tickets and online tickets

Football Clubs are required to register to participate in the raffle. Registration will open in March.



FOOTBALL WEST

PARTNERSHIPS PROGRAMS AND INITIATIVES

2024 Belt Up ball distribution

Football West, in partnership with the Insurance Commission of Western Australia, will once again distribute 2,000 branded T-Spec Deploy Belt Up balls as part of a road safety campaign to clubs in regional and metropolitan WA.

This campaign aims to increase public awareness about the importance of drivers and passengers wearing seat belts to minimise the risk of injury from serious motor accidents.

Metro clubs participating in the following competitions will receive 12 branded T-Spec Deploy footballs as part of this partnership:

- Belt Up Men's Amateur League
- Belt Up Men's Metro League
- Belt Up Men's Masters League
- Hyundai Women's League

Eligible clubs will be notified when and where the balls are available for collection toward the start of the season (April 2024).

In addition to metropolitan clubs, selected regional clubs will receive the Belt Up footballs, with the distribution being led by our Community Participation Officers.

We encourage all clubs to be a part of this campaign by sharing images and videos of their players with the Belt Up balls on their social media channels.

