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| Position | Child Safety Officer |
| Reports to | Affiliated Association or Club Committee |
| Purpose | The Child Safety Officer or Member Protection Information Officer will be the first point of contact for all safeguarding Children and Young People matters.  The Child Safety Officer will champion the child safety message and ensure that the Affiliated Association or Club has adopted Football West’s Policy for Safeguarding Children and Young People and that the Affiliated Association or Club implements practices and procedures in line with Football Australia’s Safeguarding Policy for Affiliated Associations and Clubs.  The Child Safety Officer must, at all times, hold a valid Working with Children Check or Blue Card as the case may be. |
| Duties | • Communicate and promote  • Football Australia’s Policy for Safeguarding Member’s  • Football Australia’s Member Protection Framework  • FW’s Commitment to Safeguarding Football Participants and all members of the Affiliated Association or Club  • Promote good practice of safeguarding members within the Affiliated Association or Club, creating a welcoming and safe environment for all  • Encourage and promote an environment where Children, Young People, Parents and Guardians are participants in the decision-making process  • Be the point of contact for all safeguarding matters  • Advise the Committee on roles that require a Working with Children Checks (or Blue Cards) (See the [Resources & Templates](https://www.footballwest.com.au/club-resources) section of FW’s Clubhouse further links/information)  • Ensure all paperwork, background checks and Working with Children Checks (or Blue Cards) are completed by Football Participants, and that all Working with Children Checks (or Blue Cards) are linked to the Affiliated Association or Club  • Attend all Committee meetings and ensure that safeguarding members is a standing agenda item for each Committee meeting, with junior and senior football decisions being made with the safeguarding policy in mind  • Ensure all complaints, allegations and/or suspicion of Prohibited Conduct are reported to the Police and/or Government Agency and the State and Territory |
| Areas of Knowledge | • Awareness of FW’s Commitment Statement for Safeguarding Children and Young People  • Basic awareness of FW’s Policy for Safeguarding Children and Young People  • Knowledge and awareness of FW’s Looking After Our Kids Code of Behaviour for Affiliated Associations and Clubs  • Basic knowledge of different forms of abuse that can occur  • Knowledge and awareness of reporting requirements |
| Training | • Sports Integrity Australia / Play by the Rules Online [Child Protection and Safeguarding Course](https://elearning.sportintegrity.gov.au/login/index.php) (mandatory)  • Member Protection Information Officers [online training](https://www.playbytherules.net.au/online-courses/mpio-online-course) (recommended) |