



# Standing Committee Elections Process

Guidelines for Coaches

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## 1. Introduction

This document is intended to provide the information required for you to participate in the nomination and election of Coaches Standing Committee delegates.

More detailed information can be found within the [Football West Constitution and By-Laws](#) on the Football West website.

## 2. Zones

In accordance with the Football West By-Laws, Western Australia has been divided into 10 Zones:

- Metropolitan North
- Metropolitan Central
- Metropolitan East
- Metropolitan South
- Mid West/Gascoyne
- Kimberley/Pilbara
- Wheatbelt/Goldfields
- Great Southern
- Peel
- South West

You will be eligible to nominate and vote for a candidate within your zone. You are allocated to a zone based on your home address.

The elected Chair of the Coaches Standing Committee will become a voting member of Football West, and as such, will participate in the election of the Football West Board of Directors.

## 3. Standing Committee Outline

### 3.1 Role of the Standing Committee

To advise and make recommendations to the Directors and Chief Executive Officer on matters related to their specific area of the game, in particular (but not limited to):

- a) methods of improving talent identification and development, and development pathways, for State players;
- b) policies and processes for the appointment of the State's representative coaches;
- c) measures to identify and promote the development of coaches;
- d) delivery of programs for improving the teaching of football;
- e) delivery of coach accreditation courses and levels;
- f) coaching standards and coach behaviour;
- g) player behaviour and safety matters.

### 3.2 Standing Committee Chair

The Chair of the Coaches Standing Committee will be chosen by delegates of the Committee and becomes a voting member of Football West. The Chair:

- a) agrees that he or she will maintain his or her position as a member of the company as long as he or she remains in the role of Chair; and
- b) automatically ceases to be a member of Football West upon vacating the role of Chair.

#### 4. Standing Committee Nominations

Registered Coaches who are actively coaching a team in a Football West competition are eligible to nominate delegates to Coaches Standing Committee within their Zone.

##### 4.1 Eligibility for Nomination

A person is eligible to be nominated as a Standing Committee delegate if he or she is:

- a) Aged 18 years or over; and
- b) Nominated by two accredited coaches registered with Football West who are coaching teams in official Football West competitions, or if an accredited coach who is coaching a team in an official Football West competition is under 18, his or her parent or guardian.

##### 4.2 Multiple Votes

During the course of the elections process any eligible voter may not nominate or vote for more than one delegate for the Coaches Standing Committee.

#### 5. Coaches Standing Committee Elections

##### 5.1 Need for an election

If the number of candidates for election is equal to or less than the number required, those candidates are taken to be elected unopposed. Where the number of candidates for election is greater than the number required then an election will be held.

##### 5.2 Candidate Statements

Each nominated candidate may provide a statement supporting their candidacy. To be included, this statement must be no more than 150 words in length and emailed to [elections2021@footballwest.com.au](mailto:elections2021@footballwest.com.au) by the due date. Football West reserves the right to exclude statements if they are provided after the due date, contain more than 150 words, or are deemed defamatory in nature.

Candidate statements typically contain the following information:

- a) Personal and professional details about the candidate; and
- b) Information pertaining to the candidate's suitability for the role.

##### 5.3 Ballot Papers and Voting Process

If the necessity for an election arises, the ballot papers, supporting documentation and timelines will be provided to all eligible voters for the Coaches Standing Committee.

Football West may engage an external consultant to scrutinise the poll.

##### 5.4 Declaration of Results

As soon as possible after the conclusion of the election, the result will be declared.

##### 5.5 Term of Office and Casual Vacancies

Each delegate of the Coaches Standing Committee will serve a two year term of office and is eligible for re-election.

A casual vacancy may be filled by the Directors. A person appointed to a casual vacancy holds office until the end of the term of the person in whose place they were appointed.

In addition, the Directors may appoint persons to be Standing Committee delegates in either of the following situations:

- a) if the number of candidates elected was less than the minimum required number of delegates for that Standing Committee, or

- b) At any time and for any reason, if the Standing Committee has less than the maximum number of delegates.

All persons appointed to fill a shortfall of delegates' hold office as if they were elected at the immediately preceding election of Standing Committee delegates.



## Nomination Form – Coaches Standing Committee

### Candidate Details (All Fields are Mandatory)

Candidate Name	Candidate Name		
Residential Address	Street Address		
	Suburb	WA	Postcode
Email Address	Email Address		
Mobile Phone Number	Mobile Number		
Declaration	By lodging this nomination, I agree to be bound by and comply with: <ul style="list-style-type: none"> <li>• Football West's values;</li> <li>• Football West's Constitution, By-laws and all of the Rules, Regulations, Policies, Codes of Conduct and any other regulatory documents of Football West; and</li> <li>• Football Federation Australia's Statutes as in force from time to time.</li> </ul>		
Candidate Signature			

### First Nominator's Details (All Fields are Mandatory)

Name		FFA Number	
Team Coached			
Signature			

### Second Nominator's Details (All Fields are Mandatory)

Name		FFA Number	
Team Coached			
Signature			

### Completing this Form

- Please complete the Candidate and Nominators' details by typing in the spaces provided.
- Print the completed form and have the Candidate and both Nominators sign the form.
- Scan the document and email the completed form the email address below.

### Lodging Nomination Forms

Forms must be received by the Company **no later than 12:00pm WST on Friday 4 June 2021** by email to [elections2021@footballwest.com.au](mailto:elections2021@footballwest.com.au).