Football West: SportsTG User Guide
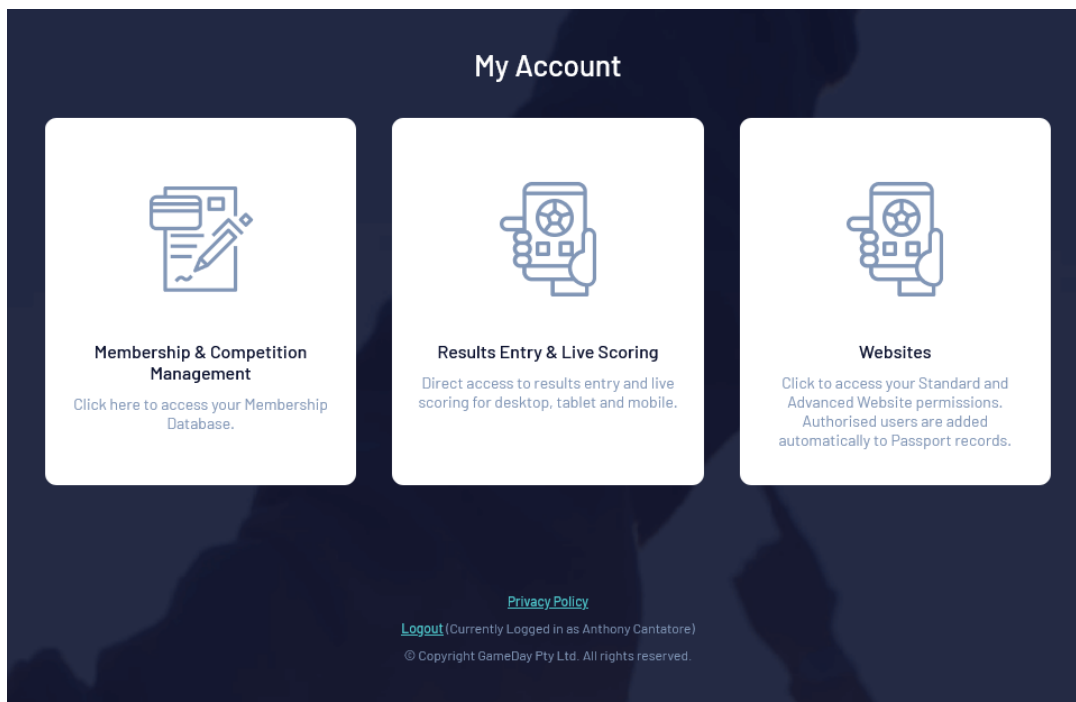
Giving Access to Club Administrators

This guide will allow to you to give access to club administrators in the following ways:

- Access to the Club (all teams and club information)
- Access to a Team
- For more information on the details of full/restricted access, please see this link
  - https://support.sportstg.com/help/restricted-access

Important: Everyone must have a SportsTG/Gameday Passport account in order to have access to a club or team.

Step 1: Login to SportsTG/Gameday

Select your club from the membership accounts (NPL clubs will have a separate NPL account for those teams)
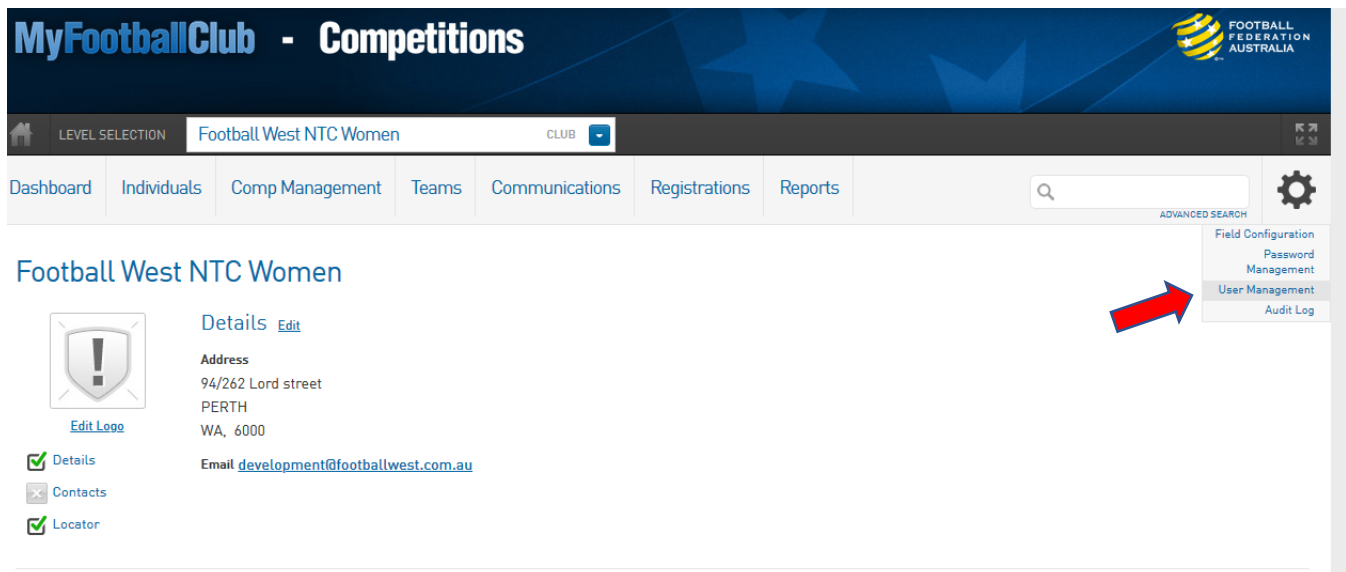
Step 2: Grant Full/Restricted Access to the Club

For those you wish to give access to the club's SportsTG account, click on the COG symbol on the right hand side of the screen, and select "User Management".
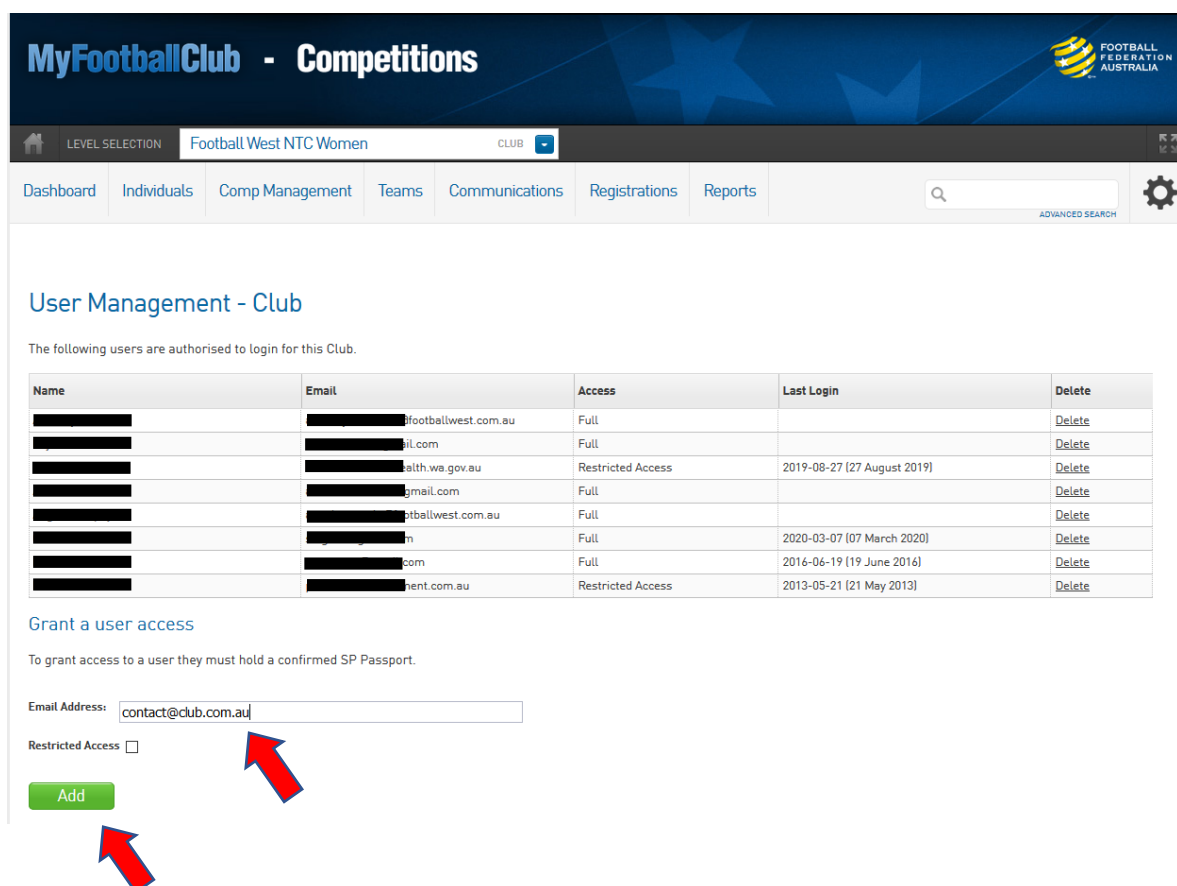
In the "User Management – Club" page, enter the email address of the SportsTG account you wish to give full access to, and click "Add".

If you would like to restrict the access of the user, check the "Restricted" box.
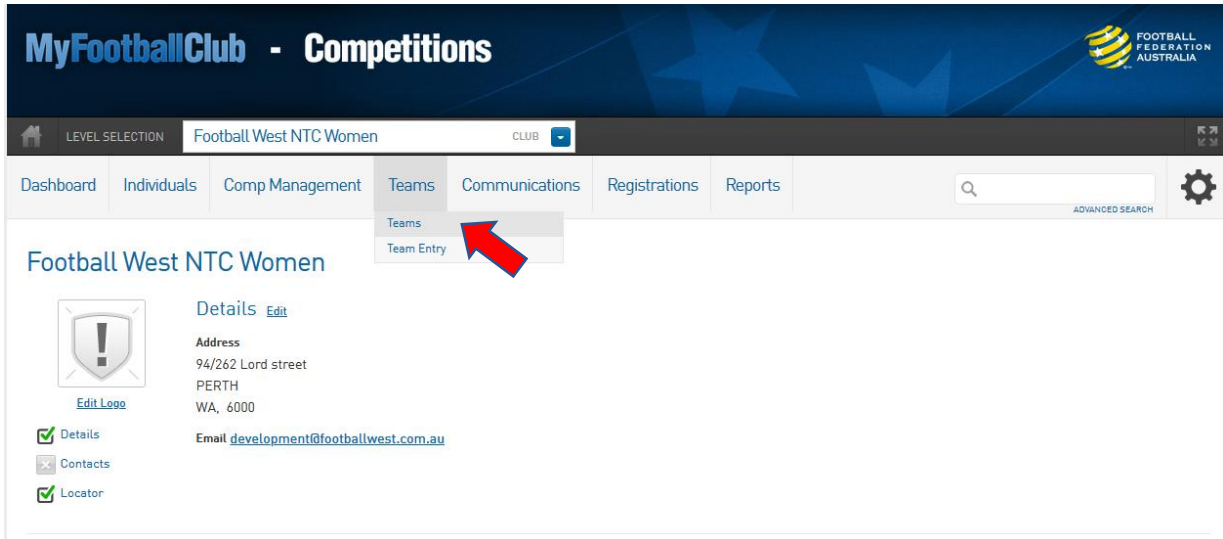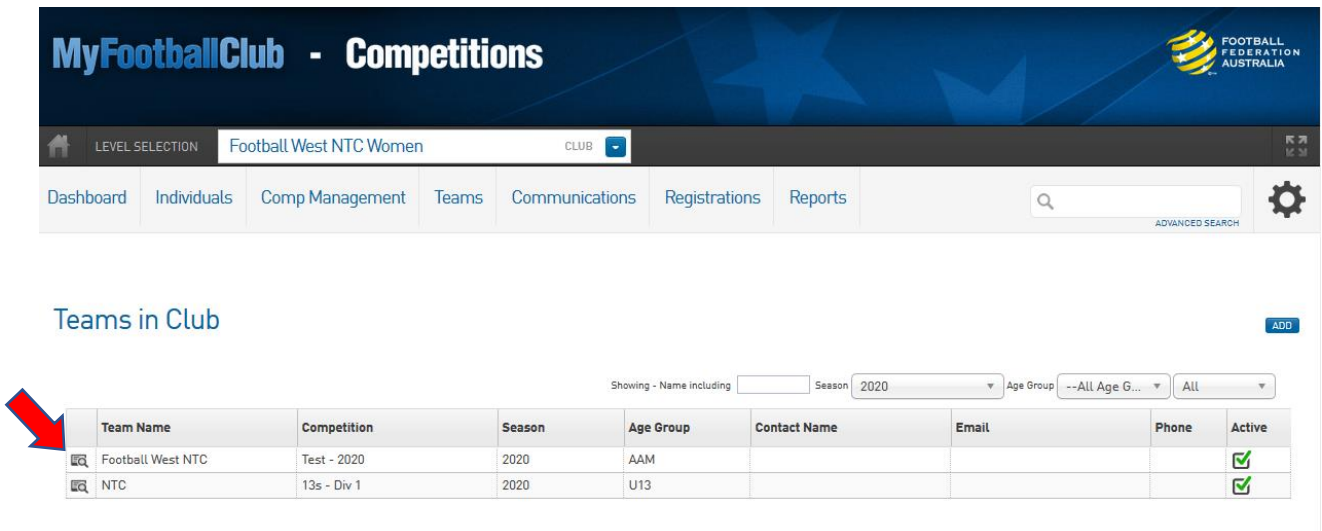
Step 3: Grant Full/Restricted Access to a Specific Team

In the club homepage, hover the cursor over "Teams" and click on "Teams".
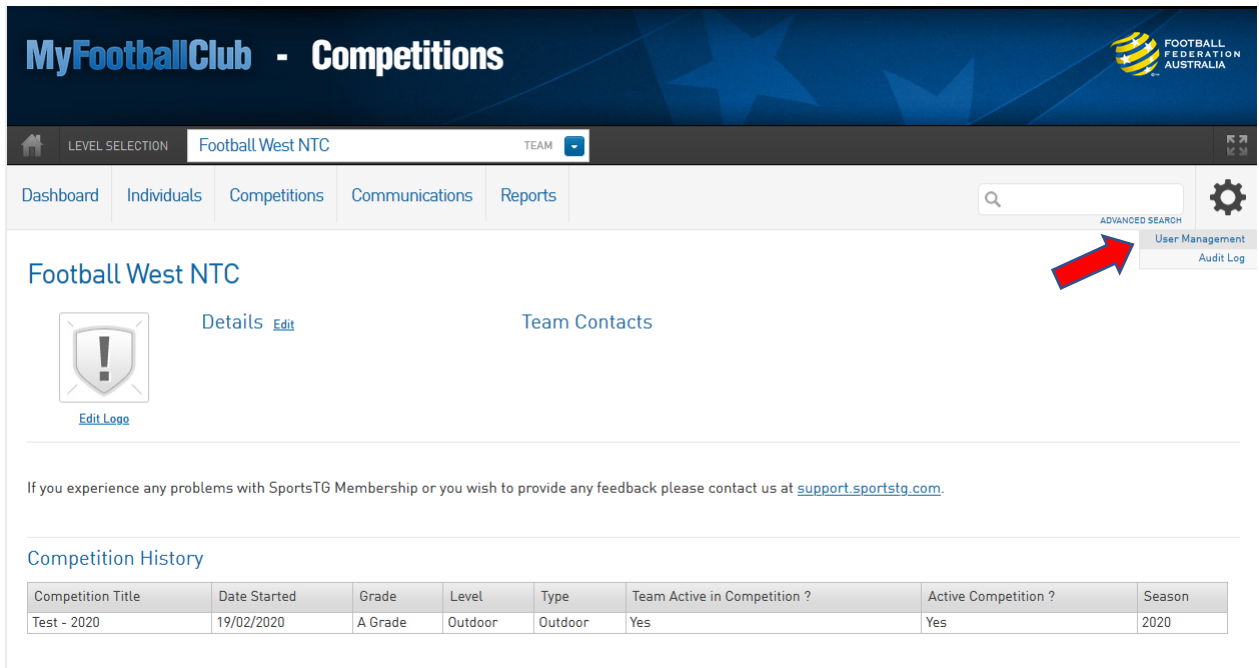
Select the team you wish to grant access to, by click the icon to the left of the team name.

In the team's homepage, click on the COG symbol on the right hand side of the screen, and select "User Management".
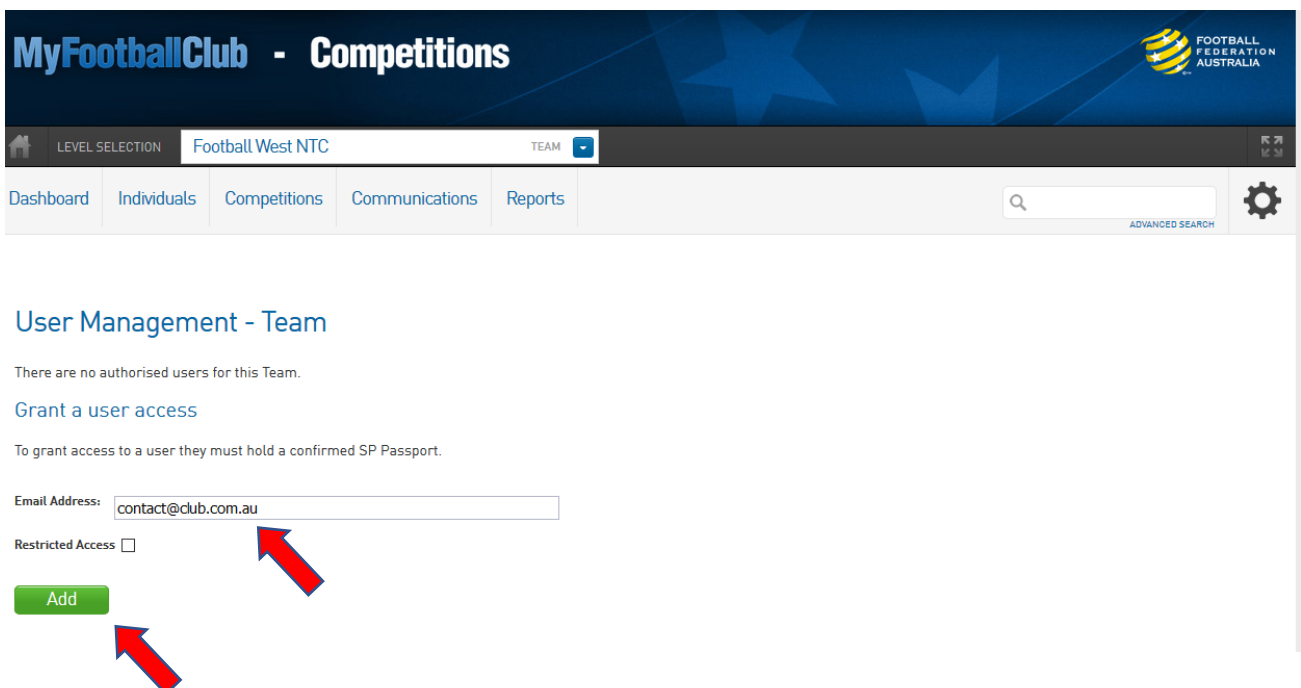
In the "User Management – Team" page, enter the email address of the SportsTG account you wish to give full access to, and click "Add".

If you would like to restrict the access of the user, check the "Restricted" box.