



**FOOTBALL
WEST**

Match Scheduling Policy

1. Purpose

The purpose of this policy is to ensure that all Clubs competing in Football West competitions are doing so at times and on days that are not likely to cause inconvenience or disadvantage to competing Teams.

References to the male gender are for simplification and apply to both males and females.

2. General Statement on Scheduling of Matches

Football West is responsible for developing a fixture schedule for all competitions. Once published, changes may be made in accordance with this policy.

Nevertheless, Football West retains the right to reschedule any Match if deemed necessary. As a general principle, all efforts to find a solution acceptable to the Clubs involved in the Match, but should a mutually acceptable solution be not possible, Football West will make a determination.

Football West also recognises that Clubs will request changes to published Match dates and times and this policy outlines how such changes may be made.

3. National Premier Leagues

3.1 Earliest Start Time

- a) Matches may not start before 8:00am;
- b) Matches involving South West Phoenix may not start before 11:00am unless both Clubs indicate their consent in writing to Football West not less than 2 business days before the Match; and
- c) Matches involving Mandurah City FC may not start before 9:30am unless both Clubs indicate their consent in writing to Football West not less than 2 business days before the Match.

3.2 Order of Matches

- a) NPLWA-M Matches must be played in the order Under 18's, Under 20's and then First Team unless approved by Football West.
- b) NPLW-W Matches must be played in the order Under 23's and then First Team unless approved by Football West.

3.3 NPL Senior Match Schedule Changes

- a) A Club may request its home Matches are played on a nominated date and time during the drafting phase of the fixtures. This request does not require the consent of the other Club. For clarity the drafting phase ends at the point at which the fixtures are published by Football West.
- b) A Club may request a Match change if it can demonstrate exceptional circumstances, in writing. This request may or may not be approved by Football West in its discretion. Any request for a Match change must be accompanied by written consent from the opposition Club.
- c) Football West may approve a fixture change without both Club's consent in circumstances which Football West determines to be exceptional at Football West's sole discretion.
- d) A Club which has been granted a Match change is responsible for all costs associated with the rearranged Match.

3.4 NPL Junior Match Schedule Changes

- a) Once fixtures have been published, a request to change a Match date and/or time must be accompanied by written consent from the opposition Club and must be submitted to and approved by Football West no later than Tuesday 12:00 pm the week of the originally scheduled kick-off date.

- b) Football West may reject a fixture change submission if the newly proposed date and time will cause unreasonable inconvenience to a Club or Team.
- c) A request to change a fixture time after the deadline will be rejected by Football West unless exceptional circumstances have been demonstrated in Football West's sole opinion.

4. State League

4.1 Match Schedule Changes

- a) A Club may request its home Matches are played on a nominated date and time during the drafting phase of the fixtures. This request does not require the consent of the other Club. For clarity the drafting phase ends at the point at which the fixtures are published by Football West.
- b) A Club may request a Match change if it can demonstrate exceptional circumstances, in writing. This request may or may not be approved by Football West in its discretion. Any request for a Match change must be accompanied by written consent from the opposition Club.
- c) Football West may approve a fixture change without both Club's consent in circumstances which Football West determines to be exceptional at Football West's sole discretion.
- d) A Club which has been granted a Match change is responsible for all costs associated with the rearranged Match.

5. Amateur League

5.1 Match Schedule Changes

- a) A Club may request its home Matches are played on a nominated date and time within 7 days of the release of the fixtures. This request does not require the consent of the other Club.
- b) A Club may request a Match change if it can demonstrate exceptional circumstances, in writing. This request may or may not be approved by Football West in its discretion. Any request for a Match change must be accompanied by written consent from the opposition Club.
- c) Football West may approve a fixture change without both Club's consent in circumstances which Football West determines to be exceptional at Football West's sole discretion.
- d) A Club which has been granted a Match change is responsible for all costs associated with the rearranged Match.

6. Men's Metropolitan, Women's State League, Women's Amateur League, Women's Metropolitan League, Masters & Over 45s Leagues

6.1 Match Schedule Changes

- a) The home Club may submit a fixture time change request in writing. The change will be valid if submitted AND approved by Football West no later than 12 Noon on the fourth business day prior to the scheduled kick-off date. Football West will inform the affected Clubs of any change approved.
- b) A request to change a fixture time received later than 12 Noon on the fourth business day prior to the scheduled kick-off date must be accompanied by written consent from the opposition Club. This request may or may not be approved by Football West in its discretion.
- c) A Club which has been granted a fixture change is responsible for all costs associated with the rearranged fixture.

7. Junior Boys, Junior Girls and MiniRoos Matches

7.1 Earliest Start Time

Matches may not start before 8:00am.

7.2 Match Schedule Changes

- a) Once fixtures have been published, the home Club may submit a fixture time change request in writing. The change will be effected if submitted AND approved by Football West by Tuesday 12:00pm prior to the scheduled kick-off date
- b) Football West may reject any fixture change submission if the proposed new date and time will cause unreasonable inconvenience to a Club or Team;
- c) A request to change a fixture time with fewer than 3 business days' notice must be accompanied by written consent from the opposition Club. This request may or may not be approved by Football West in its discretion.
- d) A Club which has been granted a fixture change is responsible for all costs associated with the rearranged fixture.