

Complete the following steps:

Step 1 – Set up Age Group:

Click on 'Age Groups' to set up your Age Group for the Volunteer registration package

For Example:

- Minimum Age: 5
- Maximum Age: 99
- Label: Volunteers

Step 2 – Set up Fee:

Click on 'Fees And Packages' to set up your Volunteer registration package

Key Fields to be completed in setting up Volunteer Registration Package:

- **Fee Name:** Volunteers
- **Season:** 2012 Outdoor
- **Type:** Volunteer
- **Age Group:** Volunteers from drop down box
- **Price:** \$0
- **Tick the box:** Available to Online Self Registration
- **Click Save**

Final Step – Register the Volunteers:

This Fee Package can now be used by the Club to register volunteers or for volunteers to self-register on-line!

The above steps can also be followed to create a fee package for Coaches.



See below: How to set up a Volunteer Age Group & Fee

Edit Age Group

* Minimum Age :	<input type="text" value="4"/>
* Maximum Age :	<input type="text" value="105"/>
Minimum Players :	<input type="text" value="0"/>
Maximum Players :	<input type="text" value="0"/>
* Label :	<input type="text" value="VOLUNTEERS"/>
<input type="button" value="Exit"/>	
<input type="button" value="Save"/>	

Edit Fee

* Fee Name	Season	* Valid From	Valid To	Max Players
<input type="text" value="Volunteers"/>	<input type="text" value="2011 Outdoor"/>	<input type="text" value="01/01/2011"/>	<input type="text" value="31/12/2011"/>	<input type="text"/>
Type	FFA Classification	Football Type		
<input type="text" value="Volunteer"/>	<input type="text" value="Registration"/>	<input type="text" value="Outdoor"/>		
Age Group	Gender			
<input type="text" value="VOLUNTEERS - Min Age: 4 - Max Age: 105"/>	<input type="text"/>			
Price	<input type="button" value="Update"/>	<input type="checkbox"/> GST Exempt	Price (before GST)	<input type="text" value="0.00"/>
<input type="text" value="0.00"/>			<input type="checkbox"/> Available to Member Bodies	
			<input type="checkbox"/> Make Available As Add On Item	
			<input checked="" type="checkbox"/> Available to Online Self Registration	
<input type="button" value="Exit"/>		<input type="button" value="Delete"/>		<input type="button" value="Setup Package"/>
				<input type="button" value="Save"/>

All occupants of the Technical Area in the State League Premier 1st team must be registered on MyFootballClub.

For more information contact Football West

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