

# Memorandum

<b>To :</b>	Metropolitan Club Secretaries, Associations, Metropolitan/Regional Zone Reps		
<b>Date :</b>	31 January 2012	<b>No :</b>	C-12-006
<b>From :</b>	Daniel Gibbons		
<b>Subject :</b>	New Player De-Registration Process		

To Metropolitan, Regional & WACFA Club Secretaries,

Please be aware that a new amateur player de-registration process has been introduced effective immediately. All amateur player de-registrations must be initiated by the player by logging into their homepage on MyFootballClub.

Please note that a player only needs to de-register when their registration has been made "Active" in MyFootballClub. If the player has a pending status the club can decline that player's pending registration.

In the event that a player wishes to de-register from your club please advise them to log into MyFootballClub to apply for a de-registration.

This new process largely eliminates the need for paper based forms and will streamline the procedure by which players cancel their registration.

Further information about the process is available by following these links:

[De-Registrations \(Player Guide\)](#)

[De-Registrations \(Club Guide\)](#)

[De-Registrations \(MFC Guide\)](#)

Please remember that when registering a de-registered player to your club it is the club's responsibility to ensure that the player is "Active" in MyFootballClub and you have downloaded proof of registration for the player before he/she is eligible to play (in accordance with the competition rules).

If you have any further questions please don't hesitate to contact me.

Yours faithfully,



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